



## ST. PHILIP NERI CHURCH

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September 23, 2021

Dear Liturgical Ministers (Servers, Lectors, Eucharistic Ministers):

Please find attached to this letter the 4<sup>th</sup> Quarter 2021 Liturgical Ministers Schedule. This schedule covers **SUNDAYS ONLY**. A separate schedule will be prepared for Christmas as time gets closer. Please let us know by December 1, 2021 if you are available to help us for our Christmas Masses. Holy Days will also be scheduled separately.

Please be sure to follow these guidelines:

- All servers, lectors, Ems: You are responsible for obtaining substitute if you are unable to cover an assignment. Please do not contact Deacon Horvath nor Deacon Franks to obtain a sub.
- Servers: Please be vested and ready to help set up no later than 15 min. prior to Mass time. At the end of Mass please bring everything into the sacristy.
- Lectors: Please make contact with the person with whom you are assigned. We are assigning 2 lectors at each Mass. Please make sure you know which reading you have. Also, please enter and exit the sanctuary together. While one lector reads, the other sits.
- Eucharistic Ministers: Please come into the sanctuary immediately as the "Lamb of God" begins. Stand on the side with the servers. Servers will have hand sanitizer available. You **MUST** sanitize before distributing Holy Communion.

If you will be away during the 1<sup>st</sup> Quarter of 2022 please let me know no later than December 1, 2021.

Thank you for your generous service to our parish.